

## BUSTA 78

- 1) Strumenti a disposizione per lo studente lavoratore
- 2) Cosa serve il comando "Trova" in un documento di Microsoft Word?
- 3) Tradurre il seguente testo:

As indicated on the information notice published on

<https://www.unimore.it/en/education/enrolment-and-admission/paying-university-tuition-fees>, login to

[www.esse3.unimore.it](http://www.esse3.unimore.it) and go to the Tax section to view the amounts due and access the pagoPA system for payment. The amounts due shall be paid only through the PagoPA system, which allows for:

A) online payments (choosing your Payment Service Provider - PSP)

or, alternatively

B) printing the payment notice and paying the amount through Banks, ATM counters, or SISAL, Lottomatica and ITB sales points, namely payment service providers for the PagoPA system that will issue a receipt of the payment request.



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## BUSTA 18

- 1) La disciplina della contemporanea iscrizione
- 2) Quando è consigliato utilizzare il programma Word?
- 3) Tradurre il seguente testo:

European and foreign/international candidates who are legally residing in Italy are considered equivalent to Italian candidates. Therefore, they may request the admission to the Master's Degree Programme in Advanced Automotive Engineering by following the procedure indicated in the call for applications that shall be specifically drawn up for them and soon published at the link

[https://www.unimore.it/it/ateneo/bandi?field\\_categoria\\_target\\_id=78&title=](https://www.unimore.it/it/ateneo/bandi?field_categoria_target_id=78&title=)



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## BUSTA 4

1) Che cosa si intende per verifica della preparazione iniziale?

2) Caratteristiche di un documento PDF

3) Tradurre il seguente testo:

From [www.esse3.unimore.it](http://www.esse3.unimore.it) proceed to "Registration" to obtain login credentials (username and password) and access the Restricted Area. Please check that the e-mail address provided is correct in order to receive any future communication. Log in and access the Registered/Student Area, then select "Admission" from the menu tab.



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*SC* *RA*

## BUSTA 87

1) La procedura di immatricolazione online e documenti necessari all'immatricolazione

2) Che differenza c'è tra file e cartella?

3) Tradurre il seguente testo:

At the end of the evaluation process, a ranking list will be drawn up listing the admitted candidates on the basis of the results of the assessment and taking into account the preferences expressed by the candidates in the application. The ranking list will be published by 18/04/2025 on the website

<https://wss.unimore.it/public/albo> (search for the type:

"Calls and Tenders" and the "Students" area) or

<https://www.unimore.it/it/didattica/corsi-di-studio/advanced-automotive-engineering> This will be displayed in the reserved area of the website after logging in with the username and password provided upon registration.



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## BUSTA 22

- 1) Decadenza dagli studi
- 2) Come trasformare un documento word in PDF
- 3) Tradurre il seguente testo:

This Call for Applications is addressed to non-EU applicants who are not residing in Italy and are applying for a Visa at the Italian diplomatic or consular representations. Applicants must have a study qualification obtained abroad and be willing to enrol in the Master's Degree Programme in INTERNATIONAL MANAGEMENT for the Academic Year 2025-2026.



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## BUSTA 15

- 1) Iscrizione part time
- 2) Che cos'è una PEC?
- 3) Tradurre il seguente testo:

The Call for Benefit Applications will be published

approximately at the beginning of July 2025.

Students are invited to check the deadlines. For further information and to check any update on the academic year 2025-2026, please visit the website

[www.unimore.it/ammissione/tasse.html](http://www.unimore.it/ammissione/tasse.html)



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## BUSTA 68

- 1) Iscrizione ad anni successivi al primo
- 2) Per poter avere copia dei dati e dei programmi da poter ripristinare in caso di rottura dell'Hard Disk, che operazione è opportuno fare periodicamente?
- 3) Tradurre il seguente testo:

Knowledge of English must be documented as follows:

- Language certification of at least level B2 of the Common European Framework of Reference.

Alternatively:

- University exams of English with a content equivalent to the B2 level with a declaration issued by the University of origin as documentary evidence (written in English on official University letterhead);

- Bachelor's degree in English;

- English mother-tongue countries of origin (foreign or Italian citizens who are fluent in their language of origin as a consequence of their family or language experience shall be considered of foreign mother tongue).

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## BUSTA 30

1) Le modalità di accesso ai corsi di laurea di primo livello con particolare riferimento al test Tolc

2) Che cos'è la rete Intranet?

3) Tradurre il seguente testo:

The academic background will be checked by a special Board, which will evaluate the knowledge acquired in the fields of mathematical analysis, geometry and algebra, rational mechanics, physics, chemistry, fluid machines, energy systems, industrial technical physics, electric machines and drives. Such knowledge will be verified by assessing the university career; an interview may also be necessary.

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## BUSTA 51

- 1) Indicare due azioni di orientamento in ingresso
- 2) Cosa vuol dire fare un download?
- 3) Tradurre il seguente testo:

Applicants are required:

- a) to have a university qualification (Bachelor degree) in the following areas: Modern language studies, Economics and marketing, Communication studies, International relations and political studies, Business administration, Tourism management ;
- b) to have adequate language skills in the two languages to be studied (chosen from English, French, German and Spanish)

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## BUSTA 71

1) Articolazione del Sistema Universitario Italiano

2) A cosa serve una Chat?

3) Tradurre il seguente testo:

The Examination Board, appointed by the Board of the Department of Sciences and Methods for Engineering evaluates the qualifications and the documental evidence provided.

Applications will be evaluated based on the order of submission. The Board normally meets every 3 weeks.

The results of the assessment will be made available to students at

<https://www.unimore.it/bandi/StuLau-esiti.html> and also sent via e-mail to the address indicated during registration.



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## BUSTA 32

- 1) Il candidato illustri gli elementi fondamentali dei tre livelli della formazione universitaria e approfondisca i corsi di studio di primo e secondo livello.
- 2) Che cos'è una mailing list
- 3) Tradurre il seguente testo:

To submit their application, students must:

- register on the website [www.esse3.unimore.it](http://www.esse3.unimore.it) (upper left) to get the username and password required for access to the Restricted Area. Please check that the e-mail address provided is correct in order to receive any future communications;
- after logging in, choose Registered/Student Area from the menu tab and enter the reserved area, then choose "Assessments and tests";



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## BUSTA 82

- 1) L'istituto del corso singolo
- 2) Il Thesaurus di Word consente di.....
- 3) Tradurre il seguente testo:

For information on the call for applications (e.g.: submission of the application, deadlines, ranking, application for vacant places) and for enrolment please contact the Registrar's Office for the Department of Sciences and Methods for Engineering- e-mail: [segrstud.scienzemetodi.ingegneria@unimore.it](mailto:segrstud.scienzemetodi.ingegneria@unimore.it).

The reception hours can be found under the link

<https://www.unimore.it/it/servizi/segreterie-e-uffici-studenti/segreteria-scienze-e-metodidellingegneria>

For information on didactics (e.g. study plan, subjects, lesson timetables, reference professors), please contact the Didactics Secretariat of the 'Department of Sciences and Methods for Engineering, e-mail: [didattica.dsmi@unimore.it](mailto:didattica.dsmi@unimore.it).



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## BUSTA 84

- 1) Le modalità in cui si può svolgere il Tolc
- 2) Quali sono i vantaggi dell'utilizzo della PEC?
- 3) Tradurre il seguente testo:

In order to obtain or to request additional benefits (study grant, accommodation in university residences, food services and other benefits), international students residing abroad and requesting a visa must submit an online application by the end of August 2025. Online applications need to be submitted on the website <https://www.er-go.it/> before enrolment.

Students need to have the documents translated and legally certified, stating their financial situation at the link <https://www.er-go.it/international-students/application/what-youneed/get-the-documents>.



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S. Pp.*

## BUSTA 6

- 1) Funzioni delle associazioni studentesche iscritte all'albo di ateneo
- 2) Quale programma si utilizza per scrivere un testo?
- 3) Tradurre il seguente testo:

Fill out the online application and attach the documents listed below:

- an international language certificate at least a level B2 (Common European Framework of Reference) language certificate, or alternatively a declaration issued by the home university (language centre or department) on University headed paper, written in English and reporting the level obtained
- a reference letter (preferably written by a university professor) that may be attached to the online.



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## BUSTA 34

- 1) La differenza tra un master e un corso di perfezionamento
- 2) Da quali elementi è composto un computer?
- 3) Tradurre il seguente testo:

The Examination Board, appointed by the Board of the Department of Sciences and Methods for Engineering evaluates the qualifications and the documental evidence provided.

Applications will be evaluated based on the order of submission. The Board normally meets every 3 weeks.



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## BUSTA 23

- 1) Modalità di accesso alle Lauree Magistrali ad accesso libero
- 2) Che cos'è un motore di ricerca
- 3) Tradurre il seguente testo:

Candidates with diagnosis of SLD Pursuant to Law no. 170 of 8 October 2010 as amended and supplemented, candidates suffering from Specific Learning Disorders (SLD), proven by proper certification issued in the last 3 years by institutions of the National Health Care System or specialists and facilities accredited by it, and willing to apply for aids and/or compensatory and dispensatory measures for carrying out the tests, are granted upon request compensatory instruments and dispensatory measures (Art. 11 M.D. no. 85 of 5 February 2014).



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## BUSTA 75

1) Dov'er i degli studenti

2) Che estensione hanno i file di word ed Excel?

3) Tradurre il seguente testo:

Applicants have to upload the following documents on the Universitaly website (nominations 2025-26):

- their passport
- a passport photo

Any further documents relating to their academic qualification may also be attached, including:

- original title and its translation
- declaration of value, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs.



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## BUSTA 73

1) Esami di profitto e loro verbalizzazione

2) A cosa serve il layout di stampa in word?

3) Tradurre il seguente testo:

Foreign citizens residing abroad and applying for a visa must follow the provisions and deadlines relating to academic year 2025-26 indicated in the circular of the Ministry of University and Research on <https://www.studiare-in-italia.it/studentistranieri/> relating to access to study programmes. They must also comply with the annual definition of the quota reserved for them, approved by the University. For the Academic Year 2025/2026 the quota is of no. 10 places reserved to non-EU students applying for a visa.



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## BUSTA 62

- 1) Il ruolo delle Segreterie Studenti in ambito universitario
- 2) È possibile nominare due file con lo stesso nome?
- 3) Tradurre il seguente testo:  
The following documents must be submitted for enrolment:
  1. Bachelor degree diploma, translated and legalised by the Italian Embassy/Consulate
  2. DECLARATION OF VALUE of the university degree, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs, or alternatively, a declaration issued by ENIC-NARIC centres
  3. Degree certification, issued by the University awarding the degree
  4. Receipt issued by the post office in Italy, certifying the filing of the application for a residence permit



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## BUSTA 74

1) Sport excellence

2) Si possono inserire dei commenti in un documento di Microsoft Word?

3) Tradurre il seguente testo:

As indicated in the Italian ministerial circular for access to study programmes, Non-EU applicants residing abroad and requesting a visa must pre-enrol on the UNIVERSITALY website by clicking on the link <https://www.universitaly.it/>

The pre-enrolment application is automatically sent to UNIMORE for validation. UNIMORE will notify the Italian Consular Authority in the event of admission to the study programme.



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## BUSTA 79

- 1) Finalità del servizio volto al benessere psicologico degli studenti
- 2) A cosa serve l'Antivirus?
- 3) Tradurre il seguente testo:

Non-EU foreign students applying for this call may contact the UNIMORE International Welcome Desk for assistance with administrative formalities such as:

- application for residence permit
- application for a tax code
- opening a bank account
- health insurance
- transport facilities
- access to the accommodation searching and housing services
- certificate of suitability of accommodation for the Embassy/Consulate

All students are invited to register to the [www.isu-services.it/it/universities/universita-dimodena](http://www.isu-services.it/it/universities/universita-dimodena) platform to book services.



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## BUSTA 14

- 1) I cfu
- 2) Quali applicazioni informatiche utilizzerebbe per la gestione degli incontri virtuali?
- 3) Tradurre il seguente testo:  
In order to obtain a tax exemption or to request additional other benefits (study grant, accommodation in university residences, food services and other benefits), international students residing abroad and requesting a visa need to submit an online application by the end of August 2023. Online applications need to be submitted on the website [www.er-go.it](http://www.er-go.it) before enrolment



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## BUSTA 9

- 1) Cosa si intende per obblighi formativi aggiuntivi
- 2) Le piattaforme in uso per le video riunioni
- 3) Tradurre il seguente testo:

Applicants shall upload the following documents on the Universitaly website:

- their passport

Any further documents may also be attached,

including:

- declaration of value, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs or, alternatively
- statements issued by ENIC-NARIC centres such as the certificate of comparability and the certificate of verification issued by the Centro di informazione sulla mobilità e le Equivalenze accademiche (CIMEA) - website [www.cimea.it/it/index.aspx](http://www.cimea.it/it/index.aspx).

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## BUSTA 44

- 1) Diritto allo studio universitario e principali strumenti di intervento
- 2) Quali social network potrebbero essere utilizzati per promuovere le attività di Unimore?
- 3) Tradurre il seguente testo:

The Call for Benefit Applications will be published approximately at the beginning of July 2025.

Students are invited to check the deadlines. For further information and to check any update on the academic year 2025-2026, please visit the website

<https://www.unimore.it/en/services/fees-and-benefits>

Students failing to submit the online application will pay the tuition fees in full, for the amount of EUR 2.200,00 approximately, divided into 4 instalments.



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## BUSTA 52

- 1) Quali sono le sanzioni previste dal procedimento di accertamento dell'illecito disciplinare
- 2) Per fare un grafico è più opportuno usare il programma Word o il programma Excel?
- 3) Tradurre il seguente testo:

Applicants are required:

- a) to have at least a B2 level of language competence in English regardless of the two chosen languages, as the course is taught entirely in English;
- b) to have an academic background and training/professional experience pertinent to this specific type of course



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## BUSTA 21

- 1) La rinuncia agli studi
- 2) Quando si usa la funzione "trova" in Word?

- 3) Tradurre il seguente testo:

The payment of the due amounts must be made only through the PagoPA circuit which allows online

payment by choosing your Payment Service Provider -

PSP. Upon payment confirmation, an email will be sent to the personal mailbox entered during registration, or to the University mailbox if already activated.

From your personal Esse3 page, under the item "Taxes", it will be possible to print the payment receipt.



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## BUSTA 3

1) Cosa si intende per “adeguata preparazione iniziale” e cosa sono gli obblighi formativi aggiuntivi

2) Differenza tra una tabella Word e una in Excel

3) Tradurre il seguente testo:

When submitting the application, international

applicants must possess:

a) a Bachelor's degree deemed suitable and obtained before submitting the application for admission;

b) language certification of at least level B2 of the Common European Framework of Reference, or alternatively, a declaration issued by the university to which the applicant belongs (Language Centre or Department) confirming the attainment of language proficiency level or the possession of a qualification awarded entirely in English.



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## BUSTA 77

- 1) Ammissione al corso di Laurea in Medicina e Chirurgia, Odontoiatria e Protesi Dentaria e Veterinaria: il semestre aperto
- 2) È possibile "barrare" una parola scritta in un documento Word?
- 3) Tradurre il seguente testo:  
The following documents must be submitted in advance to the Registrar's Office for enrolment:  
segrstud.scienzemetodi.ingegneria@unimore.it :
  1. Bachelor degree diploma, translated and legalised by the Italian Embassy/Consulate
  2. Declaration of value of the university degree, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs
  3. Degree certificate, issued by the University awarding the degree
  4. Copy of the residence permit or alternatively a copy of the post office receipt, certifying the filing of the residence permit request.



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## BUSTA 39

- 1) Lo strumento principale del Placement in Unimore
- 2) Per poter avere copia dei dati e dei programmi da poter ripristinare in caso di rottura dell'HardDisk, che operazione è opportuno fare periodicamente?
- 3) Tradurre il seguente testo:  
The following documents must be submitted in advance to the Registrar's Office for enrolment  
segrstud.scienzemetodi.ingegneria@unimore.it ;
  1. Bachelor degree diploma, translated and legalised by the Italian Embassy/Consulate;
  2. Declaration of value of the university degree, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs;
  3. Degree certificate, issued by the University awarding the degree.



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## BUSTA 57

- 1) Cosa si intende per tutorato in itinere
- 2) Cos'è e a cosa serve una "web camera"?
- 3) Tradurre il seguente testo:

The assessment results will be made available to applicants on [www.unimore.it](http://www.unimore.it).

The above-mentioned page will show one of the following results by 6 May 2025:

-PASS: the applicant's academic background is appropriate. S/he can enrol.

-ADDITIONAL REQUIREMENTS: the applicant's language skills in the chosen language(s) cannot be assessed from the submitted documents, or no international language certificates or declarations issued by the home university have been provided. Therefore, the Examination board will interview the applicant on an agreed date via Skype, Meet, Teams, Zoom.



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## BUSTA 64

- 1) Principali differenze ai fini dell'accesso degli studenti comunitari ed extracomunitari.
- 2) Come si sposta un file da una cartella ad un'altra?
- 3) Tradurre il seguente testo:

### REGISTRATION

Go to [www.esse3.unimore.it](http://www.esse3.unimore.it) to register.

If you are over 18 years old and in possession of an Italian document (identity card, passport, driving licence), you must use your SPID (Sistema Pubblico di Identità Digitale - Public Digital Identity System) credentials by accessing 'Register with SPID'.

If, on the other hand, you are a minor or do not have an Italian document, you must register in Esse3 using the 'Registration' button.



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## BUSTA 76

- 1) Cos'è Universitaly?
- 2) Con word è possibile annullare l'ultimo comando eseguito?
- 3) Tradurre il seguente testo:

Enrolment to the Master's Degree Programme in  
Digital Automation Engineering is reserved to

“suitable applicants” who:

- have completed the pre-enrolment procedure on the Universitaly website
- obtain a student visa for Italy in time for the enrolment.

Enrolment: by 22 December 2025.

The office responsible for enrolments is the Registrar's Office for the Department of Sciences and Methods for Engineering, Viale Allegri n.15 in Reggio Emilia

Opening times are available at the link

<https://international.unimore.it/regoffices.html> .



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## BUSTA 36

- 1) Il Senato Accademico
- 2) Quando è consigliato usare il programma PowerPoint?

- 3) Tradurre il seguente testo:

As indicated in the Italian ministerial circular for access to study programmes, Non-EU applicants residing abroad and requesting a visa must pre-enrol on the UNIVERSITALY website by clicking on the link

<https://www.universitaly.it> .

The pre-enrolment application is automatically sent to UNIMORE for validation. UNIMORE will notify the Italian Consular Authority in the event of admission to the study programme.



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## BUSTA 42

- 1) Attività in cui si articola un servizio universitario di orientamento in ingresso.
- 2) A cosa serve l'Antivirus? Deve essere aggiornato?
- 3) Tradurre il seguente testo:

As indicated on the information notice published on

<https://www.unimore.it/en/education/enrolment-and-admission/paying-university-tuitionfees> , login to [www.esse3.unimore.it](http://www.esse3.unimore.it) and go to the Tax section to view the amounts due and access the pagoPA system for payment. The amounts due shall be paid only through the PagoPA system, which allows for:

A) online payments (choosing your Payment Service Provider - PSP).

or, alternatively

B) printing the payment notice



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## BUSTA 49

- 1) Il candidato/la candidata spieghi la differenza tra corsi di laurea ad accesso libero e corsi di laurea ad accesso programmato.
- 2) Come si chiama la pagina iniziale di un sito Internet?
- 3) Tradurre il seguente testo:

All applicants must submit their APPLICATION FOR ASSESSMENT no later than 15 April 2025 (CET), indicating the two foreign languages they want to study (from a choice of English, French, German, and Spanish). They will be assessed on the basis of the documents provided testifying their academic background. If necessary, they will also have an interview.



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## BUSTA 7

- 1) La carriera alias
- 2). Lo strumento PagoPA
- 3) Tradurre il seguente testo:

The knowledge of the English language at least of level B2 is an essential requirement.

If not clearly indicated in the study programme, the knowledge of the English language may be proven by means of international language certificates or declarations issued by the home University (language centre or department) drawn on University headed paper, written in English and reporting the level obtained or indicating that English is the vehicular language of the degree programme (if it was delivered in English).



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## BUSTA 60

- 1) Presupposti per il conseguimento del titolo
- 2) Quando si riceve una mail con un "fermaglio"

visualizzato cosa significa?

- 3) Tradurre il seguente testo:

Applicants have to upload the following documents on the University website:

- their passport
- their photo (passport size).

Any further documents relating to their academic qualification may also be attached, including:

• declaration of value, issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs

or, alternatively

• statements issued by ENIC-NARIC centres such as the certificates released by CIMEA, as described in paragraph 6.2 Enrolment.



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## BUSTA 5

- 1) Il tirocinio curriculare
- 2) L'applicativo di gestione delle carriere studenti
- 3) Tradurre il seguente testo:

Log in and access the Registered/Student Area, then select "Admission" from the menu tab. Fill out the online application and attach the documents listed below:

- Certificate of the qualification obtained: indicate the type of study qualification, when and where it was obtained (in which university), the list of examinations taken with the relevant scores.
- a reference letter (preferably written by a university professor) that may be attached to the online Application
- an international language certificate.



## BUSTA 85

- 1) I servizi offerti da Unimore agli studenti
- 2) Che informazioni vengono richieste per fare il login?
- 3) Tradurre il seguente testo:

Applicants are required to possess:

- a) academic degree, Bachelor level, deemed suitable, obtained by 31 July 2025 with a grade higher than 3/4 of the maximum score (or to be obtained by 31 July 2025 with an average of the passed exams higher than 3/4 of the maximum score)
- b) Level B2 (Common European Framework of Reference) language certificate, or alternatively a declaration by the University, in which the applicant is enrolled, confirming the required language skill level.



## BUSTA 86

- 1) Il Diploma Supplement
- 2) Qual è la definizione di Spam?
- 3) Tradurre il seguente testo:

At the University of Modena and Reggio Emilia, from 07/02/2025 to 28/03/2025 candidates can submit their online applications for the admission to the Master's Degree Programme in Advanced Automotive Engineering.

There are 21 places available (three for each curriculum), reserved for international students who require an entry visa for Italy.

Depending on the curriculum, teaching activities take place at the teaching sites in Bologna (BO), Modena (MO) and Parma (PR).

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## BUSTA 10

- 1) Il ruolo di ERGO nel sistema universitario
- 2) A cosa serve Google Drive?
- 3) Tradurre il seguente testo:

Enrolment in the master's degree programme in International Management is allowed to the students "admitted" in the rankings who:

- have completed the application on the university website
- obtain the entry visa in Italy for study reasons on time for the enrolment.

Enrolment: from 12 July to 20 December 2025.



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## BUSTA 72

- 1) Modalità di accertamento della frequenza e di svolgimento delle attività formative
- 2) Che cosa servono le "FAQ"?
- 3) Tradurre il seguente testo:

The page [www.unimore.it](http://www.unimore.it) will show one of the following results:

- PASS: the student's background knowledge is deemed suitable and the curricular requirements are met; as a consequence, if the study qualification has been awarded, the applicant may complete the final enrolment in the programme by following the instructions outlined in 7.

- FAIL: in this case the examination board will state the reasons for evaluating the student's academic background as not suitable, or the curricular requirements have not been met. In this case, applicants will not be allowed to enrol.



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## BUSTA 53

- 1) Elencare le voci di cui è composta la contribuzione studentesca
- 2) Per creare presentazioni quale programma è consigliato utilizzare?
- 3) Tradurre il seguente testo:

Applicants' competencies and skills will be assessed on the basis of their academic background as described in the documents attached to the application and, if necessary, with an interview via Skype, Meet, Teams, Zoom.

Applicants' academic background will be assessed on the basis of their knowledge of foreign languages (English, French, German or Spanish) with a specific focus on competences concerning syntactic, lexical, textual and pragmatic features of the language(s) studied, as well as on the different registers of spoken and written language.



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## BUSTA 67

- 1) Procedure di ammissione per gli studenti richiedenti visto
- 2) Cosa significa "comprimere" un file?
- 3) Tradurre il seguente testo:

Applicants are required to possess:

1. Bachelor's degree deemed suitable and obtained or to be awarded by 31 July 2025 with a score higher than 70% of the maximum score in the system of the University of origin.

Applicants shall be responsible for certifying the obtainment of the minimum scores indicated.

2. an adequate knowledge of the English language not lower than the B2 level of the Common European Framework of Reference, required to use texts of the sector and follow lessons in this language.



## BUSTA 83

- 1) Iscrizione con riconoscimento carriera pregressa
- 2) Spiegare la differenza tra le funzioni “Salva” e “Salva con nome” presenti nei programmi della suite Microsoft Office.
- 3) Tradurre il seguente testo:

This Call for Applications is addressed to non-EU applicants who are not residing in Italy and are applying for a Visa at the Italian diplomatic or consular representations. Applicants must have a study qualification obtained abroad and be willing to enrol in the Master's Degree Programme in INTERNATIONAL MANAGEMENT for the Academic Year 2025-2026.



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## BUSTA 55

1) Il candidato esponga quali sono i corsi ad accesso programmato nazionale

2) A cosa serve su Windows la sequenza di comandi "taglia" + "incolla"?

3) Tradurre il seguente testo:

To submit their application, students must:

- register on the website [www.esse3.unimore.it](http://www.esse3.unimore.it) to get the username and password required for access to the Restricted Area. Please check that the e-mail address provided is correct in order to receive any future communications.

-after logging in, choose Registered/Student Area from the menu tab and enter the reserved area, then choose "Application for evaluation".



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## BUSTA 27

- 1) Lauree e lauree magistrali: caratteristiche e modalità di accesso
- 2) Cosa serve la funzione “filtro” su Excel
- 3) Tradurre il seguente testo:

APPLICATIONS must be submitted by 28 March 2025 and applicants shall be subject to a verification of their personal training that will be carried out based on their study qualification with a possible interview by remote.

The contact person for the study programme is Professor Mario Rossi  
[clm\\_internationalmanagement@unimore.it](mailto:clm_internationalmanagement@unimore.it)



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## BUSTA 48

1) Il candidato/la candidata spieghi i casi in cui è previsto l'esonero totale delle tasse.

2) Che cos'è Excel?

3) Tradurre il seguente testo:

The LACOM course is open for the enrolment of non-EU candidates:

1. with an appropriate Bachelor's Degree

2. who meet the requirements listed in section 2  
"Requirements" of this call for applications

3. who have adequate personal abilities and skills  
assessed under the procedures mentioned in section  
"3. Assessment of academic background" of this call for  
applications.

Students are not required to pass an Italian language  
test as the course is taught entirely in English

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## BUSTA 47

- 1) Tirocini formativi per studenti delle scuole superiori come di strumento di orientamento.
- 2) Che cos' è un backup ?
- 3) Tradurre il seguente testo:

For advice on choosing Unimore courses, contact the Informastudenti service:

Website: <https://poa.unimore.it/informastudenti/> .

NOTE: The Registrar's Office and Informastudenti are closed from 11 to 15 August 2025.

In general, it is suggested to consider that during the month of August in Italy most administrative offices operate with reduced staff; students are invited to take this into account for responsible planning of procedures.



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## BUSTA 17

- 1) Le diverse tipologie di tirocini
- 2) Quali social network potrebbero essere utilizzati per promuovere le attività di Unimore?
- 3) Tradurre il seguente testo:  
Vacant places will be made available to Italian, European and foreign/international candidates who are legally residing in Italy, at the end of the ranking scrolling and in accordance with the deadlines set for the call for application for admission, to the Master's degree in Advanced Automotive Engineering, reserved to Italian, European and foreign/international candidates who are legally residing in Italy.

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Francesco  
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